

Medication Policy

This medication policy has been written for Braunston Preschool CIO to ensure the safety of the children when they need to be given medication or when they are unwell. We strive to have a healthy setting and therefore need to reduce the risk of infections spreading where possible. The staff at Braunston Preschool CIO can give prescribed medication to children if permission has been sought from the parents. All information regarding the dosage of the medication, times of administration, use by dates and reasons for the medication must be recorded. It is essential that any medications given by staff is recorded on the app and the parents are informed of when the medication was administered.

All medications must be properly stored in a safe place, out of reach of children at Braunston Preschool CIO and labelled with the child's name and date of birth. Some medications may need to be stored in the fridge, therefore a separate medication box must be stored within the fridge away from food.

An emergency medication form will be filled out by the parent before the child starts so that in case of an emergency medication can be given to help the child.

If staff require medication this must be stored in the same way as the children's medication. Staff can take their medication whilst at work if it is safe to do so. Staff medication is taken at their own risk.



FOREST SCHOOL